

DEVELOPMENT APPLICATION

Development and Environmental Services Group • www.shoalhaven.nsw.gov.au

Administration Centre, Bridge Road, Nowra

• Telephone (02) 4429 3111

• Fax (02) 4429 3178

• Post: PO Box 42, Nowra 2541

Southern District Office, Deering Street, Ulladulla

• Telephone (02) 4429 8999

• Fax (02) 4429 8939

• Post: PO Box 737, Ulladulla 2539

Use this form to apply for consent to carry out development. The Development Application (DA) Guidelines that accompany this form will help you complete the application. To complete this form, **please tick the boxes and fill out each section**, as appropriate. To minimise delay in receiving a decision about your application, please ensure you submit all relevant information. Once Council has assessed your application, you will receive a notice of determination. Please note that information provided will be public information.

Office Use Only –

Application No.

DA /

CC /

Fees

Development App. \$.....	
Notification \$.....	
Construction Cert. \$.....	
Occupation Cert. \$.....	
Long Service Levy \$.....	
Zoning.....	Other (.....) \$.....
Related Files.....	Other (.....) \$.....
Date Received.....	Other (.....) \$.....
Receipt No.....	Total \$.....

1

APPLICANT'S DETAILS

Mr Ms Other

Family or Company Name

First Name

Flat/street no.

Street

Town or Locality

State Postcode

Daytime Telephone

Mob. Fax

Email

Applicant's Reference

The applicant is also the owner Yes No

3

DESCRIBE YOUR PROPOSAL

(Note: Refer to DA Guidelines)

4

PROPOSAL DETAILS cont/....

Will this involve:

erecting, altering or adding to a building structure

Is it a temporary building or structure? Yes No

subdividing land

subdividing a building into strata units

demolition

changing the use of land or a building or the classification of a building under the Building Code of Australia (without building, subdividing or demolishing)?

Other work (without building, subdividing or demolishing)?

Note: If you do not apply for demolition on this application, and you need to demolish structures on the site, a separate DA will need to be submitted to, and approved by Council, prior to the removal of any structures from the property.

Total project value

(including cost of landscaping, car parking etc. but excluding value of land).

Number of car parking spaces proposed

Hours of operation

2

PROPERTY/OWNER(S) DETAILS

Flat/street no.

Street

Town or Locality

Lot or Portion Nos. Section (where relevant)

DP or Parish Name

Area of Land (in m² or hectares)

You can find the lot no., section and DP no. on a map of the land; on the title documents for the land; or on your rates notice.

All Owner's Name(s)

Postal Address

Postcode

Telephone No. (Bus)

5 PLANS OF THE LAND & DEVELOPMENT

You need to provide a number of plans that show what you intend to do. Hardcopy should be A3 or A4 size and the floor plan shown on a separate page. Electronic document submission is encouraged. Please attach:

- a site plan of the land, drawn to scale (4 copies).
- plans and elevations of the proposal, drawn to scale (4 copies). Floor plans to be on a separate sheet, and where relevant:
- an A4 size plan of the proposed building and other structures on the site
- a plan of the existing building, drawn to scale.
- a waste minimisation and management plan.
- a BASIX certificate (if required).

6 ENVIRONMENTAL EFFECTS OF YOUR DEVELOPMENT

To assess your proposal, the Council needs to understand the impacts it will have. Depending upon the nature and scale of your proposal, you need to provide one or more of the statements listed below to explain the environmental effects of your proposal.

See Section 7.6 of the DA Guidelines.

Is your proposal designated development?

Yes > Please attach an environmental impact statement.

No > Please attach a statement of environmental effects.

Note: To assist in the preparation of a statement of environmental effects, Council has produced a "proforma" statement which may be completed and submitted with your application. The form is a guide only and information should be augmented where appropriate.

Is your proposal likely to significantly impact on threatened species, populations, ecological communities or their habitats?

Yes > Please attach a species impact statement. No

7 WASTE MANAGEMENT

Is the application for a single dwelling, renovation of, or minor addition to a dwelling house?

Yes → No *Please see Waste Minimisation and Management Guidelines for further information on the preparation and submission of a Waste Minimisation and Management Plan.*

Please complete waste plan on page 6.

8 SUPPORTING INFORMATION

You need a BASIX Certificate when BASIX applies to the type of development for which you require approval. Commencement dates and details of types of development are at www.basix.nsw.gov.au. BASIX Cert. No.

You can support your application with additional material, such as reports, photographs and models to illustrate your proposal. Please list what you have attached.

9 STAGED DEVELOPMENT

You can apply for development consent for only part of your proposal now, and for the remaining part(s) at a later stage.

Are you applying for development consent in stages?

Yes No

If Yes, please attach:

- information which describes the stages of your development
- a copy of any consents you already have for part of your development.

10 CONCURRENCES FROM STATE AGENCIES

Do you need the concurrence of a State Agency to carry out the development? **See Section 7.10 of the DA Guidelines.**

No

Yes – Please list any agencies whose concurrence you need.

11 APPROVALS FROM STATE AGENCIES

If you need a development consent and one or more of the approvals listed in the DA Guidelines, your development is known as integrated development. The relevant state agency will be involved in the assessment of your proposal. **See Section 7.11 and Attachment C of the DA Guidelines.**

Is your application for integrated development?

No

Yes – Please list the approvals you require

and attach:

- a cheque for \$250.00 made out to **each** agency that will look at your proposal.
- sufficient information for the approval body(s) to assess your application.
- additional copies of your application for each agency. The Council can tell you the number that will be needed.

12 WORK IN THE ROAD RESERVE

If you are also seeking approval for an activity within the road or footpath area under Section 138 of the Roads Act, tick the type of approval(s) required. You will need to provide full details with the application. **See Section 7.12 of the DA Guidelines.**

Connection of stormwater to kerb or Council system

Gutter layback Footpath crossing

Footpath Other – specify.....

13 OTHER COUNCIL APPROVALS

To carry out your proposal you may need approval for an activity under Section 68 of the Local Government Act. Please attach sufficient information for Council to assess your application. Tick the type of approval(s) required. **See Section 7.13 and Attachment D of the DA Guidelines.**

- On-site water supply work
- Wastewater drainage
- Stormwater drainage work
- Domestic oil or solid fuel heating appliance
- Other – specify:

14 CONSTRUCTION STATISTICS

This information is required by the Australian Bureau of Statistics (ABS) and must be completed if building work is involved.

The ABS requires that the description which best describes the materials to be used for wall, floor, roof and frame construction be nominated from the schedule below.

Walls Brick Veneer Full Brick Single Brick Concrete Block Concrete Masonry Concrete Steel Fibrous Cement Hardiplank Timber/Weatherboard Cladding-Aluminium Curtain Glass Other Unknown	Frame Timber Steel Other Unknown Floor Concrete Timber Other Unknown	Roof Aluminium Concrete Concrete Tile Fibrous Cement Fibreglass Masonry/Terracotta Shingle Tiles Slate Steel Terracotta Tile Other Unknown
---	---	---

Tick whether:

New Alterations Additions

Building Construction Cost

(Include labour but exclude cost of landscaping and car parking etc.)

Existing Development

Type of Construction *(select type from schedule above)*

Wall
 Frame
 Floor
 Roof

Colour of Walls *(specify)*

Colour of Roof *(specify)*

Floor area *(for dwellings - exclude garage)* m²

Number of Storeys

For Residential Units, (including dual occupancies) state number of new/additional units

and tick whether – Attached Detached

If Structure is a dwelling, state whether: separate house, kit house or transportable dwelling (excluding caravan or mobile home)

15 BUILDER'S DETAILS

Builder's Name(s)

(If 'owner' write 'owner/builder' or if unknown write 'N.Y.K.')

Licence No.

Postal Address

Town Postcode

Telephone No. Bus.

Mobile

16 OTHER CERTIFICATES

(a) Does the application include an application for a construction certificate?

Yes No

(b) Do you wish to appoint Council as the Principal Certifying Authority (PCA) for the purpose of undertaking required inspections and issuing Compliance and Occupation Certificate(s)?

Yes No

Note 1: If you ticked "Yes" to question 16(b), this application will be deemed to be an application for a Final Occupation Certificate. The date of application will be taken to be the date that a final inspection is requested. If an Interim Occupation Certificate is required, a separate application must be lodged at that time.

Note 2: If you ticked "No" to questions 16(a) and/or 16(b) you are advised that building works cannot be commenced until a construction certificate is obtained for building work and a PCA is appointed.

17 PROPOSED USE OF BUILDING IF CHANGING USE

What will be the principal use of the building if this application is approved?

- Single dwelling
- Dual occupancy
- Residential flats, serviced apartments, attached dwellings
- Hotel, motel, boarding house, hostel
- Offices (commercial)
- Retail
- Factory, service station
- Warehouse, showroom
- Public buildings, halls, educational, laboratories
- Outbuildings, garages, pergolas, pools, signs
- Other (please describe)

18 DISCLOSURE OF POLITICAL DONATIONS & GIFTS (\$147 OF THE EP & A ACT 1979)

Have you or any associated persons with a financial interest in this application in the last two (2) years, made any political donations or given any gifts to any local Councillor or Council employee?

Yes No

If you ticked yes, please fill out a Political Donations & Gifts Disclosure Statement at the back of this form.

Important Notice: It is an offence under the EP & A Act 1979 if you fail to disclose reportable donations and gifts.

19**OWNER'S DECLARATION**

The owner(s) of the land to be developed must sign the application. If you are not the owner of the land, you must have **all** the land owners sign the application. If the land is Crown land, an authorised officer of the Department of Lands must sign the application. If the land is owned by Council, the General Manager, or delegate must sign the application.

As the owner(s) of the above property, I / we consent to lodgement of this application:

I/We hereby permit any duly authorised officer of the Council of the City of Shoalhaven to enter the land or premises to carry out inspections and surveys or take measurements or photographs as required for the administration of the Act(s), Regulation or planning instrument.

Signature

Name

Date

Signature

Name

Date

If the land is owned by a company (P/L) the signature of at least one (1) director residing in Australia is required. If a company signatory, indicate position held.

20**APPLICANT'S DECLARATION**

I hereby apply for approval of the development proposal described in this application and in the plans, specifications and documents accompanying the application, and that the information is correct.

This application (where required) is also deemed to be an application for a "Certificate of Compliance" under Section 307 of the *Water Management Act 2000*.

I agree to inform the owner (s) of the land about the publication of forms and documents in DA Tracking on Council's website.

The applicant, or the applicant's agent, must sign the application

Signature

Name, if you are not the applicant

In what capacity are you signing if you are not the applicant Date

CHECKLIST

All the details sought in the accompanying checklist (at the back of this form) must be provided. If you are planning a major development or developing land that may be environmentally sensitive you will also need to seek advice from Council's staff as additional information may be required. On-site inspections are carried out prior to the assessment of any application. As a result of this inspection further information may sometimes be required. A Council Officer will contact you soon after their initial inspection if this is the case.

A COMPLETE CHECKLIST MUST BE SUBMITTED WITH THIS APPLICATION. FAILURE TO PROVIDE ALL REQUIRED DOCUMENTATION OF AN ACCEPTABLE STANDARD WILL RESULT IN YOUR APPLICATION BEING REJECTED FOLLOWING AN INITIAL REVIEW BY DA ASSESSMENT STAFF.

IMPORTANT INFORMATION RELATING TO DA'S**1 Access to information**

Section 12 (1) of the *Local Government Act 1993* states that persons are entitled to inspect the current version of a DA (within the meaning of the *Environmental Planning and Assessment (EP&A) Act 1979*) and associated documents.

However Section 12 (1A) states:

"...a person does not have the right to inspect so much of a development application, or an application under Part 1 of Chapter 7 for approval to erect a building as consists of:-

(a) the plans and specifications for any residential parts of a proposed building, other than plans that show its height and its external configurations in relation to the site on which it is to be erected".

For more information please refer to Council Privacy Management Policy – available on Council's website www.shoalhaven.nsw.gov.au.

2. Privacy Notification

The information on this form is being collected by Council for administrative and assessment purposes. It will be used by Council staff and other organisations for the purpose mentioned and may be included on a public register. Persons identified on this form may at any time, apply to Council for access or amendment of the information.

3. DA Tracking

Council's on-line DA Tracking system allows customers to view plans, other details and track the progress of a DA throughout the assessment process.

The on-line system provides key milestones in the DA process but does not provide a detailed history. Persons wishing to confirm information in detail should contact Council via either the email facility at the bottom of the on-line DA tracking window of each DA listed or in writing in order to obtain a written response.

All documents associated with the DA will be accessible on-line via Council's DA Tracking site, in accordance with Council policy.

4. DA Decision Making

If in the opinion of Council Officers any significant issues of public interest or policy and material impacts are identified, the application will most likely be reported to a Council Meeting, otherwise qualified Planning, Development and/or Building Assessment staff will make a decision.

5. Copyright Note

The Applicant is advised that Council may use or make copies (including electronic copies) of the development application and accompanying documents for the purpose of complying with its obligations under the *Environmental Planning and Assessment Act 1979*, the *Local Government Act 1993* and Council's Community Consultation Policy. In addition, the Council may make such further copies as, in its opinion, are necessary to facilitate a thorough consideration of the development application by Council and public participation in the development assessment process. This will include making copies of the advertised plans, supporting documentation and the determination available on Council's website to be viewed or printed out by member of the public and using the plans and accompanying documents for Council's Strategic Planning purposes. The Applicant is responsible for obtaining all copyright licenses necessary from the copyright owners for this purpose.

For Dwellings & Associated Minor Development Waste Minimisation and Management Plan

This plan should be completed for all Development & Construction Certificate applications. Additional information is required for more significant developments, please refer below. The Guidelines to Development Control Plan No. 93 Controls for Waste Minimisation and Management provide further information on the preparation and submission of a Waste Minimisation and Management Plan. See Council's website.

Please complete the following table:

1. Estimate the quantity of waste generated from demolition and/or construction.
2. Indicate the method of recycling or disposal.
3. Nominate how and where the waste will be reused and/or recycled or disposal site.

Name of person completing the Plan:	
--	--

Demolition

Note: Please refer to Section 7.1 of the Guidelines for Waste Minimisation and Management for a guide to estimating quantities of waste during demolition.

Material	1. Quantity Estimate vol (m3) or weight (t)	2. Method (Please tick)			3. Destination Specify method of on site reuse and recycling, contractor and recycling outlet and/or waste depot to be used
		Recycle on site	Recycle off site	Disposal	
Asbestos					Nowra <input type="checkbox"/> Ulladulla <input type="checkbox"/>
Bricks					
Concrete					
Fill					
Metal/Steel					
Organics (green waste, vegetation)					
Plasterboard					
Plastics					
Tiles					
Timber – Untreated					
– Other					

Construction

Note: Please refer to Section 7.2 of the Guidelines for Waste Minimisation and Management for a guide to estimating quantities of waste during construction.

Material	1. Quantity Estimate vol (m3) or weight (t)	2. Method (Please tick)			3. Destination Specify method of on site reuse and recycling, contractor and recycling outlet and/or waste depot to be used
		Recycle on site	Recycle off site	Disposal	
Bricks					
Concrete					
Fill					
Metal/Steel					
Organics (green waste, vegetation)					
Plasterboard					
Plastics					
Tiles					
Timber – Untreated					
– Other					

This plan is NOT suitable for

More significant developments (medium density development, residential flat buildings, commercial development, tourism related development, or industrial development) require additional information about the design, siting and ongoing use of the premises. Please see the Guidelines for Waste Minimisation and Management for details on the information required for your Waste Minimisation and Management Plan.

STATEMENT OF ENVIRONMENTAL EFFECTS

To be submitted with all development applications other than "designated development" or proposals having negligible environmental impact eg. internal alterations. This plan is not suitable for anything other than single dwelling and alterations and additions. Please provide a more detailed Statement of Environmental Effects.

1 LEGAL REQUIREMENTS

- Is your proposal:
- a) permissible in the zone? No Yes
 - b) consistent with the zone objectives? No Yes
 - c) in accordance with any relevant development control plan? No Yes

If you answered "No" to any of the above, you should make an appointment to discuss your proposal with the relevant area planner before lodging a development application.

2 CONTEXT AND SETTING (Site Analysis)

- Is the development out of character with the area? *(For example, does your proposal involve a commercial or industrial use in a residential area)* No Yes
- Will the development:
- a) be visually prominent within the existing landscape? No Yes
 - b) have any impact on any item of heritage or cultural significance? No Yes

Comments:

.....

.....

3 TRANSPORT TRAFFIC & ACCESS

- Will the development increase local traffic movements and volumes?
By how much? No Yes
- Is coincidental legal and practical access available? No Yes
- Is adequate servicing available? No Yes
- Has a Traffic Study been completed? No Yes

Comments:

.....

.....

4 ENVIRONMENTAL IMPACTS (Air, Soils, Water, Flora & Fauna Hazards)

- Could the proposal:
- a) have any impact on the local climate? No Yes
 - b) result in soil contamination? No Yes
 - c) cause erosion or sedimentation of water courses during construction or on completion? No Yes
- Does the proposal require excavation and/or filling? No Yes

4

ENVIRONMENTAL IMPACTS Contd/....

Will the proposal: a) emit fumes, steam, smoke, vapour or dust as a result of its operation? No [] Yes []
b) involve significant removal of vegetation? No [] Yes []
c) affect native habitat? No [] Yes []
d) disturb any aboriginal artifacts or relics? No [] Yes []

Has an Assessment of Significance on threatened species been undertaken? No [] Yes []

Is the site subject to natural hazards such as [] Bushfire [] Flooding [] Tidal Inundation [] Landslip [] Other? Please describe:

Are there any technological hazards associated with the proposal such as [] Dangerous Goods [] Toxic Waste [] Radiation [] Hazardous Chemicals [] Other?

Please describe:

Comments:
.....
.....

5

SOCIAL AND ECONOMIC IMPACTS

Will the proposal affect the amenity of surrounding residences by overshadowing, loss of privacy, increased noise or vibration? No [] Yes []

Will the proposal have any economic consequences in the area No [] Yes []

Comments:
.....
.....

6

WASTE DISPOSAL

How will effluent be disposed of? To Sewer [] On-Site [] Other []

Will the proposal lead to discharges of stormwater or waste into a natural water system? No [] Yes []

Will Trade Waste be discharged to Council's Sewer? No [] Yes []

What other solid and liquid wastes will be generated and how will they be disposed of?

Comments:
.....
.....

Notes:

- 1. If you have answered "Yes" to any item in questions 2,3,4,5 or 6 you should provide details of the likely impact(s) and the proposed means of mitigating or reducing such impact(s).
2. Where development is classified as "Designated Development" a formal Environmental Impact Statement is required.
3. If your site is within the area to which the Jervis Bay Regional Environmental Plan applies then you must also complete the Jervis Bay REP Checklist.
4. The above "Statement of Environmental Effects" is not exhaustive and should be augmented where appropriate.

Privacy Notification - The information on this form is being collected by Council for administrative and assessment purposes. It will be used by Council staff and other organisations for the purpose mentioned and may be included on a public register. Persons identified on this form may at any time, apply to Council for access or amendment of the information.

Cont. . .

Political Donations and Gifts Disclosure Statement to Council

Donation or gift?	Name of donor (or ABN if an entity); or name of person who made the gift	Donor's residential address or entity's registered address or other official office of the donor; address of person who the made the gift or entity's address	Name of party or person for whose benefit the donation was made; or person to whom the gift was made	Date donation or gift was made	Amount/ value of donation or gift

Application Number: DA _____ / _____

A Development Application must include, where relevant, the following information. This checklist has been prepared to assist you with the lodgement of your application to ensure that all necessary details have been provided. If essential information is omitted, then your application may be rejected, and returned to the applicant within 7 days.

Additional documentation may be required to support the application, eg bushfire report, effluent management report, threatened species report, etc. **If the application needs to be advertised, notification will not commence until all relevant supporting documentation has been received.**

Please place a in the appropriate box.

Essential information	Yes	Not relevant to this DA	Notes:	Office Use Only
Applicant – Name, Address and Signature		Required	DA Box 1 and 2 DA Guidelines – S7.1 and S7.2	
Land – Address, and formal particulars of title, of the land on which the development is to be carried out		Required	DA Box 6 DA Guidelines – S7.6	
Proposal – Description		Required	DA Box 7 and 8 DA Guidelines – S7.7 and S7.8	
Critical habitat – Indication of	Required	✓	There is no critical habitat in the Shoalhaven	
Wilderness area – If consent is required under the Wilderness Act, 1987, a copy of the consent	Required	✓	Ettrema is the only Wilderness area in the Shoalhaven	
Threatened species – Is the development likely to significantly affect threatened species, populations or ecological communities, or their habitats?			DA Box 9 DA Guidelines – S7.9	
Concurrence – Do you need the concurrence of a State Agency to carry out the development?			DA Box 12 DA Guidelines – S7.12	
State Agency Approvals – Do you need approval from a State Agency to carry out the development?			DA Box 13 DA Guidelines – S7.13 and Attachment C	
Project value – provide details		Required	DA Box 8 DA Guidelines – S7.8	
Construction Statistics – Provide details of wall frame, floor and roof		Required	DA Box 19, DA Guidelines – S.7.19 This information is required by the Australian Bureau of Statistics and must be completed if building works are proposed.	
Owner's Consent – Owner's Declaration or statement signed by the owner of the land consenting to making of the application		Required	DA Box 4 DA Guidelines – S7.4	
Accompanying documents – List of documents accompanying the application		Required	DA Box 10 DA Guidelines – S7.10	

Accompanying Documents

Plans – Essential Detail				
<ul style="list-style-type: none"> • Plans of the development must be: • Clear and legible • Fully dimensioned • Drawn to scale, and show: <ul style="list-style-type: none"> • Location, boundary dimensions, site area and north point of the land, required BASIX commitments 		Required	DA Box 17 – DA Guidelines S7.17	
<ul style="list-style-type: none"> • existing vegetation, trees on the land and trees to be removed 				
<ul style="list-style-type: none"> • location and uses of buildings on the land 				
<ul style="list-style-type: none"> • existing levels of the land in relation to buildings and roads 				
<ul style="list-style-type: none"> • location and uses of buildings on adjoining properties 				

Plans – Relevant detail				
• the location and floor plans of any existing buildings or structures on the land				
• any proposed extensions or additions				
• the location of proposed new buildings or works				
• any development on adjoining land				
• the location of any easements, sewerage lines, water mains, etc				
• the floor plans of the proposed buildings including layout, partitioning, room sizes and intended uses of each part of the building				
• the height and footprint of the proposed development in relation to the land				
• each elevation of the proposed building(s) and cross sections				
• proposed floor levels				
• any changes that will be made to the level of the land by excavation, filling or otherwise				
• proposed finished levels of the land in relation to buildings and roads				
• proposed parking arrangements, entry and exit points and provision for movement of vehicles about the site				
• how the land will be landscaped or otherwise treated and what types of vegetation will be used (including their height and maturity)				
• how the land will be drained				
• A4 Plans - If the development involves the erection of a building, an A4 plan of the building that indicates its height and external configuration, as erected, in relation to the site				
• You must provide a set of plans suitable for advertising purposes that do not include the residential components of the development			DA Guidelines – Attachment A Section 1.	
A Statement of Environmental Effects		DA Box 9 – DA Guidelines S7.9		
Indicating: <ul style="list-style-type: none"> • The environmental impacts of the development • How the environmental impacts of the development have been identified • The steps to be taken to protect the environment or lessen the expected harm to the environment • Any matters required to be indicated by and guidelines issued by the Director-General. 		All applications must be accompanied by a Statement of Environmental Effects (SEE) that is unique to the circumstances of the particular development proposal. Council provides a pro-forma SEE which may be used as a guide. However, this pro-forma is not comprehensive and it is expected that most applications will be supported by a detailed report outlining the likely impacts of the development.		
Jervis Bay Regional Environmental Plan - checklist		If the land is in the Bay and Basin area, Currarong, Callala, Tomerong and parts of Culburra the checklist must be completed		
Effluent management report			If the land is affected by SEPP 58 – Protecting Sydney’s Water Supply, an effluent management report prepared in accordance with Council’s DCP 78 must be submitted with the DA	
Heritage Impact Assessment			If the building or place has heritage value a heritage impact assessment is required.	
Electricity – Written confirmation from Integral Energy that they have reviewed the proposal and have made satisfactory arrangements with the developer regarding the provision of electricity to the development.			Written confirmation is required for: <ul style="list-style-type: none"> • 3 or more residential units • New commercial / industrial development • 3 or more community or strata title allotments (not Torrens) • Commercial / industrial development where the existing use of the land would be intensified. 	

Designated development: An environmental impact statement			DA Form – Box 9 DA Guidelines – S7.9	
Threatened Species - A species impact statement			For land that is, or is part of, critical habitat or development that is likely to significantly affect threatened species, populations or ecological communities, or their habitats	
Environmental Planning Instrument - If an EPI requires arrangements for any matter (eg water and sewerage) to have been made before development consent may be granted, documentary evidence that such arrangements have been made			Applications for aged & disabled housing under SEPP 5 must be supported by such evidence	

Information required for specific applications

Subdivisions: Preliminary engineering drawings of the proposed work				
Medium density housing - exceeding three stories above ground level			Provide information required by SEPP 65	
Change of Use - To change the use of a building (not involving any building work): • a list of fire safety measures currently used in the building			This information is not required where the proposed change is to a class 1a (dwelling-house) or class 10 building (eg garage, carport, shed, etc)	
Shops, Offices, commercial or industrial development				
• details of hours of operation				
• seating capacity				
• plant and machinery to be installed				
• type, size and quantity of goods to be made, stored or transported				
• loading and unloading facilities				
Demolition				
• details of the age and condition of buildings or works to be demolished				
• whether the building or structure has heritage value				
Advertising Signs			Refer to Development Control Plan No. 82 – Signage Strategy Use special DA Form	
• details of the size, type, colour, materials and position of the sign board or structure on which the proposed advertisement is to be displayed				
Existing Use				
• details of the existing use				
Construction Work				
• details of how the site will be secured				
Development in Bushfire Prone Areas			If the land is in a bushfire prone area, refer to RFS map to determine requirements.	

Note: COMBINED DEVELOPMENT AND CONSTRUCTION CERTIFICATE APPLICATIONS

Where application for a Construction Certificate is made at the same time as the development application, plans and information must be sufficiently detailed to allow assessment against the Building Code of Australia. Two completed sets of specifications must also accompany the application.

You must sign and date this form and lodge it with your DA.

Signature: _____ Date: _____